

## **BUS ROUTE GUIDELINES**

1. Bus routes should be established with the goal that no student rides more than 60 minutes one-way.
2. In order to provide for efficient bus utilization; families are asked to notify the driver, in advance, whenever their child(ren) will not be riding the bus.
3. Parents/guardians are also encouraged to:
  - a. Notify the school when vacation or other activities of greater than three days will prevent the child(ren) from riding the bus. The absence and the dates that the child(ren) will not be riding the bus should be indicated.
  - b. Notify the bus driver of any absence either by personal phone call or through a student at an earlier pick up point. This would allow the driver to change the route if possible and avoid the stopping delay.

**APPROVED:**     September 11, 1979  
                  October 29, 1985  
                  December 17, 1997  
                  October 21, 2013  
                  **OCTOBER 22, 2018**